

## **BOWLING FEDERATION OF SASKATCHEWAN EXECUTIVE/OFFICER SCREENING POLICY**

All Executive/Officer positions held on the Bowling Federation of Saskatchewan and its Member Organizations are required to have a police check performed every two years and submitted to the Bowling Federation of Saskatchewan's Executive Director.

If the police check uncovers any criminal charge(s), the Executive/Officer's risk factor will be assessed by the Bowling Federation of Saskatchewan's Executive and one representative from the Member Organization that the person is wanting to volunteer as an Executive/Officer for, and a decision will be made as to whether or not the Executive/Officer is eligible to hold the position.

The following will be taken into consideration when rendering a decision:

1. The nature of the organization and its work;
2. The nature of the offence; and
3. The relevance of the criminal record to the position the volunteer is applying for.

The Bowling Federation of Saskatchewan's Executive Director will maintain a police check database.

It is the responsibility of the Member Organizations to ensure that all Executive/Officers have a police check performed and submitted to the Bowling Federation of Saskatchewan's Executive Director.

Each Member Organization must perform its due diligence ensuring that all Executive/Officers have had police checks performed every two years and are eligible volunteers by contacting the Bowling Federation of Saskatchewan's Executive Director.